Cadet Service Record

Name: Last(CAPS) First Middle SSN

Other documents as required by individual units.

Copies of Certificates/Letters of Commendation

Course Completion Letters/Advancement Examination Letters

Completed Training Authorizations (NSCTNG 003/NSCTNG 005)

Administrative Remarks – NSCADM 008

All Forms in each section placed in reverse chronological order.

All DOD/DOT/DHS/USPHS/NOAA forms used must be stamped in RED on bottom:
"U.S. NAVAL SEA CADET CORPS"

Service Jacket (NAVPERS 1070-600) or blank manila folder if used must be stamped in RED on front and back:
"U.S. NAVAL SEA CADET CORPS"

Annual Verification Inside front cover – 01 JAN (+/- 10 Days) by CO or Designated Officer

Other medical documents as required by individual units.

Report of Medical Examination (NSCADM 021)

Report of Medical History (NSCADM 020)

Cadet Application and Agreement (NSCADM 001)

Record of Awards (NSCADM 010)

Record of Cadet Advancement (NSCADM 009)

Copy of NSCC Identification Card

While a Cadet is on Advanced Training, the uppermost pages on this side should be (top to bottom):

1. NSCC/NLCC Training Check-Off List (NSCTNG 013)
2. NSCC/NLCC Training Authority (NSCTNG 003 or NSCTNG 005)
3. Request for Training Authority (NSCTNG 001 - Copy)

Upon completion of training, File NSCTNG 003/005 in appropriate section on left side and discard NSCTNG 001.

Forward copy of NSCTNG 009 to NHQ upon Cadet's disenrollment.