

# U.S. NAVAL SEA CADET CORPS

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26 September, 2000

## MEMORANDUM FOR ACTION

From: Headquarters Admin, NSCC  
To: See Distribution

Subj: Unit Information

1. In an effort to maintain current information ALL units are requested to complete the section below and return to NHQ.

Drilling Location: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, ST ZIP: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_

Sponsoring Organization(s): \_\_\_\_\_  
Sponsor/Committee Chairman: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, ST ZIP: \_\_\_\_\_  
Phone Number(s): \_\_\_\_\_  
Email: \_\_\_\_\_

Unit Commanding Officer (OIC): \_\_\_\_\_  
Address/Unit Mailing Address: \_\_\_\_\_  
City, ST ZIP: \_\_\_\_\_  
Phone Number(s): \_\_\_\_\_  
Email/Unit Email: \_\_\_\_\_

2. Please print legibly or type-in the above information and return this letter. Your cooperation is greatly appreciated.

  
S. K. BUNTING

Distribution:  
Unit Commanding Officers