NSCC/NLCC UNIT: _____ DATE: LOCATION

UNIT COMMANDING OFFICER: _____

ITEMS MUST BE COMPLETED PRIOR TO INSPECTION

NAME	SSN #	RANK	DATE OF ORIGINAL APPOINTMENT	DATE OF PRESENT RANK	BILLET	BILLET ASSIGNMENT LETTER	CURRENT PROMOTION LETTER	ANNUAL PERFORMANCE EVALUATION	ORIGINAL APPOINTMENT LETTER	NACADM 003	NSCADM 020 or DD-93	NSCADM 021 or DD-88	NSC-19B or NSCADM 008	OFFICER/MIDSHIPMAN STUDY GUIDE (Completion Letter)	COPY OF ID CARD	SERVICE RECORD VERIFIED	PROPER ORDER OF ALL FORMS	RED STAMP	ESCORT ASSIGNMENTS COMPLETED (5 days)	OPD 101	OPD 201	OPD 301			