

U. S. NAVAL SEA CADET CORPS

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30 Oct 2009

NSCC INFORMATION LETTER 11-09

From: Deputy Director, U.S. Naval Sea Cadet Corps (NSCC)
To: Distribution

Subj: **2009-2010 NSCC/NLCC WINTER TRAINING (UPDATE #1)**

Ref: (a) NSCC Information Letter 4-09, 20 February 2009, 2009 NSCC/NLCC
Summer Training Schedule
(b) NSCC/NLCC Advancement and Training Manual, Chapter Four
(c) NSCC/NLCC Escort Officer Handbook
(d) NSCC Medical Reference Policy and Procedures Manual (2009 with ADA)

Encl: (1) 2009-2010 NSCC/NLCC Winter Training Schedule (posted to COMPASS)

2009-2010 Winter Training Summary

At Camp San Louis Obispo, CA

RT-CA	NSCC Recruit
MD-CA	NSCC Hospital Corpsman
FO-CA	NSCC Basic Field Operations
ND-CA	NLCC Field Operations
FL-CA	NSCC Fitness Lifestyle

At Naval Amphibious Base (NAB) Coronado, CA

NT-CA	NLCC Orientation
ND-CA	NLCC Exploration
MD-C2	NSCC Field Medical
MM-CA	NSCC Marine Mammal
LC-CA	NSCC POLA

At Camp Clark, Watertown, NY

FO-NY	NSCC Winter Survival
LC-NY	NSCC POLA
MD-NY	NSCC Basic Medical

At Camp Dodge, IA

LC-IA	NSCC POLA
RT-IA	NSCC Recruit

At Halifax High School, South Boston, VA

FA-VA	NSCC FAA Sport Pilot License Ground School
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At Naval Station, Norfolk, VA
LC-VA NSCC POLA

At Annapolis, MD
LC-MD NSCC POLA

At Naval Station Newport, RI
LC-RI NSCC POLA

At Mary of Christians Center Tampa, FL
CA-FL Culinary Arts
RT-FL NSCC Recruit

At NAS Whiting, FL
RT-F2 NSCC Recruit

HEALTH ADVISORY

All hands are reminded that this is flu season, with special concern being directed at the SWINE FLU. Swine Flu inoculations are recommended, and all hands are encouraged to practice good hygiene while at training by following guidance already promulgated worldwide.

TRAINING DETAILS FOLLOW:

1. This is the 2009-2010 NSCC/NLCC Winter Training Schedule. ***Due to short lead time and mailing costs, it is only being promulgated on COMPASS and the 1 MC. Electronic promulgation only.*** At enclosure (1) are the dates and locations for 2009-2010 winter training. See COMPASS and watch the 1 MC for additions, deletions, and updates. ***Locally arranged training authority orders, NSCTNG 003/004's, will be used for all training and are to be submitted IAW directions provided for training opportunities in this letter. For all training:***

- ***The encl (1) Winter Training Schedule, will be maintained on the NSCC website COMPASS. All additions, deletions, updates, changes and any additional information, will be posted to the 1 MC and to the Winter Training Schedule encl (1) on COMPASS. Refer to COMPASS and check the 1 MC for the most up to date information regarding 2009-2010 winter training.***

NOTE: For those trainings that maintain their own websites, the website is as listed. Check these websites for additions, deletions, and updates as well.

- 2009 Federal Funding support ***WILL BE AVAILABLE***; guidelines for winter training will follow general training guidelines as previously promulgated ref (a).
- Deposits for all trainings are as per this letter and the encl (1) schedule, and are nonrefundable

(deposit costs may be different due to course lengths and/or cost of course materials, and host site expenses). See ref (b) for prerequisites and additional details.

- COTC's are quota control for all training. Unit CO's are to request quotas from COTC's or POC in advance of sending orders and fees, unless otherwise directed.
- ***Fees are to be sent with the NSCTNG 003 directly to the COTC or Point of Contact*** (hard copy or electronically) IAW directions provided by the COTC. COTC's will retain the fees for the conduct of the training and batch forward NSCTNG 003/004's to NHQ after training.
- ***Cashier's check, or money order only, unless other wise specified.***
- Unit CO's ensure cadet preparation (*including medical qualification*) IAW refs (b) through (d).
- **Cadets traveling via commercial carrier should travel in civilian clothes.**

2. Additional general notes: **MOST IMPORTANT; YOU HAVE TO READ THIS!** Training sites are military activities and access is controlled and varies IAW the particular area alert condition in effect. This training schedule is promulgated based on the alert condition currently in effect (date of ltr), with the expectation that alert conditions currently in effect will not change and base access will still be allowed at the time of training. **However, this can change in a moments notice, base access can be denied, or the training location can be changed, or the training cancelled entirely!**

- **For all training, Unit CO's must maintain liaison with the COTC right up to the last minute to ensure they and their cadets are aware of any last minute changes or cancellations. Keep checking COMPASS and the 1 MC for changes as well.**
- **For everybody, ensure point of contact information on applications is accurate, clear, and legible. Fill in all blanks, ensure your application is complete.**
- **If flying, recommend fully refundable tickets AND double check with COTC's to ensure the training location is firm before booking.**
- **Winter training counts for advancement.**

a. All cadets must be under orders. **Locally arranged Training Authority NSCTNG 003 and 004's are the forms to be used. Don't forget to contact COTC's and get quotas/prior approval unless directed otherwise. COTC's must know that you're coming and how.**

b. **ID cards must be up to date through end of training requested.** An expired ID card means that the insurance has also expired, and you cannot train unless enrolled. **For all training, unit CO's make a copy of the cadets ID card (side showing expiration date) and attach it to the local training order. That way, everybody will know that cadets are enrolled and insured! Adults/escorts must be properly enrolled as well!**

c. **Three Friends – Free Training Recruiting Incentive Program**, as detailed ref (a) remains in effect.

3. **RECRUIT TRAINING:** The NSCC Recruit Training curriculum approved by Recruit Training Command, Great Lakes, IL for NSCC use is; 1) the standard 2 week course 114 hours in length or 2) the approved short course model. For winter training, NSCC will

use the short course model. Prerequisite training is detailed ref (b) and prerequisite lessons are on COMPASS. **If cadets cannot attend the entire period of training posted in encl (1), wait for 2010 summer recruit training and do not apply for this winter training. Additionally:**

- **RT Cadets must pass the PRT prior to submitting request. Don't send if unable to pass PRT unless specific accommodation has been arranged per ref (d).**
- **BMR: Cadets are required to complete (be trained in, don't have to complete the entire course) Chapter 1, sections on Hazing, Sexual Harassment, and Fraternalization and Chapters 5, 6, 9, and 10 prior to reporting to recruit training.** These sections and these chapters will provide the cadet with the requisite knowledge needed to complete recruit training. BMR Course 14325 is the current BMR. While formal completion of the entire course is best (required for promotion, all lessons completed), a review and study of these specific chapters and sections at the unit level for new cadets is sufficient for meeting prerequisites for attending RT. The unit CO signature on the request for orders certifies that the cadet is ready for recruit training and that he or she is knowledgeable of these specific sections, chapters, and/or lessons.
- **Prerequisite training by the Unit. See ref (b). It is detailed there and the 12 lessons are posted on COMPASS.** The unit CO signature on the request for orders certifies that the cadet is ready for recruit training and that he or she is knowledgeable of these specific sections, chapters, and/or lessons.

4. Winter training at CAMP SAN LUIS OBISPO, CA (no trainings will take place at CBC – Port Hueneme this winter) Listed below is detailed information regarding Winter Training at Camp San Luis Obispo. Trainings are:

RT-CA	NSCC Recruit Training
MD-CA	NSCC Hospital Corpsman Training
FO-CA	NSCC Basic Field Operations
ND-CA	NLCC Field Operations
FL-CA	Fitness Lifestyle

- **THIS YEAR'S REGISTRATION WILL BE DONE ELECTRONICALLY.** Go to www.nscpcsw.org after 20 OCT 09 or see the 1 MC announcement to get the registration form (if your unit is computer challenged or you have trouble with the registration, please send an e-mail to LTJG Tegel (admin@nscpcsw.org) and she will work with you).
- A list of staff billets will be published under a separate message on the 1 MC.
- CHECK-IN is scheduled between 0800 and 1300 on, 26 DEC 09. Commercial travelers (plane, train, or bus) must arrive on Friday, 25 DEC 09 after 1400 into San Luis Obispo, CA

Pease send any questions to question@nscpcsw.org .

DATES OF TRAINING

Recruit Training/Hospital Corpsman School/NSCC Basic Field Operations/NLCC Field Operations/Fitness Training -- Saturday, 26 DEC 09 to Sunday, 3 JAN 10.

Check in begins at 0800 (Commercial travelers must arrive on Friday, 25 DEC 09 after 1400 into San Luis Obispo, CA)

TRAINING LOCATION

Army National Guard Camp

San Luis Obispo, California

(location always subject to change due to operational needs)

ESCORT STAFF NEEDS

The success of our training is dependent upon enough adult escorts stepping up to the plate to help. ALL STAFF AND STAFF CADET SHOULD PLAN TO REPORT ON 25 DEC after 1600. At this time, needs are as follows:

OPERATIONS (Admin) – 4 staff – contact LTJG Pier Tegel at admin@nscpsw.org

RECRUIT TRAINING – Division Officers (6 male; 2 female); Training Dept – 4 staff

Contact LCDR Dave Roberts at sfvcadet@aol.com

NSCC FIELD TRAINING – Division Officers (2 male, 1 female)

Contact LTJG Erik Arellano at nsc_pr_tng_ofcr@yahoo.com

NLCC FIELD TRAINING – Division Officers (2 male, 2 female)

Contact INST Lynette Jones at lynette.jones.ctr@edwards.af.mil

FITNESS TRAINING – Division Officers (2 male, 1 female)

Contact LCDR Hollie Brown at hjrbrown@yahoo.com

HOSPITAL CORPSMAN SCHOOL – Division Officers (2 male, 2 female)

Contact LTJG Cindy Butkus at butkusca@gmail.com

REGISTRATION

THIS YEAR'S REGISTRATION WILL BE DONE ELECTRONICALLY. CADETS AND OFFICERS MUST HAVE LOCAL ORDERS AND A VALID ID CARD IN THEIR SERVICE RECORD WHEN THEY REPORT FOR TRAINING.

Follow the registration instructions under the tab "Instructions." Cadets will travel on LOCAL orders so there is no need to submit them prior to the training. All Local orders must be signed by the Unit CO. All you will need to do is complete a SINGLE REGISTRATION FORM for all the cadets or escorts in your unit attending any of the trainings. THIS SHOULD BE E-MAILED TO admin@nscpsw.org.

Once you've e-mailed your registration, you must send your payment in immediately. Your "registration date" will be the date your envelope is postmarked. Example -- if you e-mail your form on 1 NOV but don't send a check until 28 NOV, your registration date is 28 NOV. If a training fills prior to your postmark date, your cadets will not be enrolled. TRAINING FEES ARE NONREFUNDABLE.

You will then insert the local orders into the personnel jacket and send it to training. DO NOT PRE-SEND IN LOCAL ORDERS.

TRAINING FEES – All training will be \$170.00/cadet or staff cadet except for medical training.

Medical training deposit cost will be \$225 due to the extra cost of instructional materials.

(Note -- payment of fee will be upon acceptance as a staff cadet; sending fee with registration does not guarantee a position on the staff)

TRAINING QUALIFICATIONS

Recruit Training:

- a. Be enrolled in the NSCC a minimum of six weeks prior to the start of their assigned "Boot Camp."
- b. Be physically qualified for such training, as certified by a physician and pass the NSCC physical readiness test (PRT), unless attending with an ADA accommodation (see ref (d)).
- c. Complete the BMR, Chapters 1, 5,6,9, and 10 in NAVEDTRA 14325 (See Action Letter 05-03) – COMPLETION OF THESE CHAPTER WILL BE VERIFIED.
- d. Be 14 years of age prior to 1 April unless a "former" League Cadet who is 13 years of age, has successfully completed League Cadet Orientation Training scheduled by NHQ, and is considered "mature" enough by his/her CO to be accepted into the Sea Cadet Training Program.
- e. **PASS A PRT AT THE HOME UNIT PRIOR TO ATTENDING RTC.** A PRT evaluation will be conducted at RTC. Any cadet who does not pass the Final PART will not receive credit for attending RTC, unless attending with an ADA accommodation (see ref (d)).

Hospital Corpsman School

- a. Has completed Recruit Training
 - b. 15 years of age and an E2 or above (E2T's not accepted)
- Note: This is a very intense, classroom oriented training. Exams are given on a regular basis. Cadets will complete assignments in and out of class time. Liberty time is at a minimum (if any depending on class composure). For more information, please contact LTJG Cindy Butkus at butkusca@gmail.com.

NSCC Fitness Lifestyle Training

- a. Has completed Recruit Training
 - b. 15 years of age and an E2 or above (E2T's not accepted)
- Note: This is a very intense, physical oriented training. Liberty time is at a minimum (if any depending on class composure). For more information, please contact LCDR Hollie Brown at hjrbrown@yahoo.com.

NSCC Basic Field Operations (LandNav)

- a. Has completed Recruit Training
 - b. 14 years of age and an E2 or above (E2T's not accepted)
- Note: This is a very intense, physical oriented training. For more information, please contact LTJG Erik Arellano at nscc_pr_tng_ofcr@yahoo.com.

NLCC Basic Field Operations

a. Has completed NLCC Basic Orientation

Note: This is a physical-oriented training. For more information, please contact INST Lynette Jones at lynette.jones.ctr@edwards.af.mil.

RTC Staff Cadets

Company Staff -- Must have completed POLA. Interested cadets should contact LCDR Dave Roberts at sfvcadet@aol.com.

Operations Department – Minimum E2 and 14 years old; will work in a variety of operational, non-company assignments. Interested cadets should contact LCDR Neil Bradley at nbradley@seacadets.org.

Quota Control. All billets will be available and requests for training will be accepted until closure is posted to the 1 MC. You may send your intention to participate to admin@nscpsw.org, however no registration is considered complete until an electronic registration form and fees are received. All spaces are on a first-come, first-serve basis.

Regarding travel, Cadets/staff flying in should plan to arrive at **San Luis Obispo Regional Airport (Airport Code = CSL)** on 25 Dec and depart on 3 January.

Welcome Aboard Packet: All cadets will receive a WELCOME ABOARD PACKET upon receipt of completed orders with fees. PLEASE ACKNOWLEDGE RECEIPT OF THE WELCOME ABOARD PACKET UPON RECEIPT.

Regarding PT. PT required at check-in for RTC. PT standards will be included in the Welcome Aboard Packet.

Again for all. All commercial travelers must arrive on 25 DEC.

5. Winter training at NAVAL AMPHIBIOUS BASE CORONADO, CA (except LC-CA; for LC-CA at NAB Coronado, see para (6) below).

COTC is LCDR Melissa Franklin, NSCC. Contact COTC via email at DeputySRD@nlccpsw.com for any questions. Listed below is detailed information regarding Winter Training at NAB Coronado, CA. Trainings are:

NT-CA	Navy League Orientation
ND-CA	Navy League Exploration
MD-C2	NSCC Field Medical
MM-CA	NSCC Marine Mammal

DATES OF TRAINING

Training

Navy League Orientation
Navy League Exploration

Dates

27 DEC 09 – 02 JAN 10
27 DEC 09 – 02 JAN 10
(Staff Cadets and Officers will check in 26 DEC 09)

NSCC Field Medical
NSCC Marine Mammal

26 DEC 09 – 2 JAN 10
13 – 23 DEC 09

TRAINING LOCATION

Naval Amphibious Base Coronado, CA (Location always subject to change due to operational needs)

REGISTRATION

Send the following forms to register for training:

1. Original local orders (NSCTNG003 for cadets and NSCTNG004 for officers)
2. Money Order, Cashier's Check or Unit Check
3. Copy of ID Card
4. Medical History (NSCADM 020, dated within 30 days)
5. Medical History Supplemental (NSCTNG025, must be included with orders if cadet is requiring medication for training)

TRAINING FEES

Navy League Orientation	\$120.00/cadet
Navy League Exploration	\$120.00/cadet
NSCC Staff Cadets	\$120.00/cadet

NSCC Field Medical	\$150.00/cadet
NSCC Marine Mammal	\$225.00/cadet

(Note -- payment of fee will be upon acceptance as a staff cadet; sending fee with registration does not guarantee a position on the staff. In addition, additional requirements are required for NSCC Marine Mammal Training)

Adult Staff

Adult staff needed for all trainings. Please contact Training Command COTC LCDR Melissa Franklin, NSCC via email at DeputySRD@nlccpsw.com or 760-789-2898 for questions.

Quota Control: All billets will be available and requests for training will be accepted until closure is posted to the 1 MC. All spaces are on a first-come, first-serve basis and are **NON-REFUNDABLE**.

Welcome Aboard Packet: All cadets will receive a WELCOME ABOARD PACKET upon receipt of completed orders with fees.

Travel

- All cadets needing to arrive by air should fly into San Diego (SAN) International Airport.
- Transportation is available from SAN to Naval Amphibious Base Coronado by Training Command. One way fee is \$10/round trip fee is \$15.00.
- It is desired that cadets having to fly arrive between 1200 - 1500 on 26 December 2008 and depart between 1300-1600 on 2 January 2010 for Orientation/ Exploration and/or Field Medical.

- Marine Mammal Training Cadets are requested to arrive 13 DEC 09 between 1200-1600 and depart 23 DEC 09 between 1400 – 1800.

TRAINING QUALIFICATIONS

NLCC Orientation Training:

- a. Be enrolled in the NLCC a minimum of six weeks prior to the start of Orientation.

Navy League Exploration

- a. Has completed NLCC Orientation Training
- b. 11 years of age and an LC2 or above

Field Medical Training

- a. Has completed Recruit Training
- b. 15 years of age and E3 or above

Note: This is a very intense, classroom and field oriented training. Exams are given on a regular basis. Cadets will complete assignments in and out of class time. There will be no Liberty time due to training time restraint.

Marine Mammal Training – 6 Cadets Selected

- a. Has completed Recruit Training
- b. 16 years of age and PO3 or above (Preference given to High School Juniors and/or seniors)
- c. One page essay due NLT 13 NOV 09:
Topic “Why I want to attend Marine Mammal Training”.
- d. Board will meet 14 NOV 09 to select six cadets for this training with emails being sent to all cadets who applied NLT 15 NOV 09.

Note: This is a very special training. Cadets are chosen to participate in this training that provide valuable exposure and experience in various aspects of marine mammal training, husbandry, and research.

Staff Cadets

NLCC Orientation Company Staff needs:

- a. Company Commanders
- b. Assistant Company Commanders
- c. Master-at-Arms
- d. Yeoman’s

NLCC Orientation Command Staff

- a. Training
- b. Public Affairs
- c. Admin Support
- d. Medical Support (Must have completed a medical training)
- e. BATCOM (CPO/PO1)

NLCC Exploration Staff Cadets

- a. Male and Female support staff cadets

6. WINTER TRAINING AT OTHER WINTER TRAINING SITES:

Winter training evolutions are:

CA-FL	Culinary Arts in concurrent w/RTFL Tampa, FL
FA-VA	FAA Ground School at Halifax High School, South Boston, VA
FO-NY	Winter Survival at Camp Clark, NY
LC-NY	POLA at Camp Clark, NY
LC-MD	POLA at NAVSTA, Annapolis, MD
LC-CA	POLA at NAB, Coronado, CA
LC-VA	POLA at NAVSTA, NORVA
LC-IA	POLA at Camp Dodge, IA
LC-RI	POLA at Naval Station Newport, RI
MD-NY	Basic Medical at Camp Clark, NY
MS-AZ	Marksmanship Training at Ben Avery Shooting Facility, Phoenix, AZ
RT-FL	Recruit in Mary of Christians Center Tampa, FL
RT-IA	Recruit at Camp Dodge, IA
RT-F2	Recruit at NAS Whiting

Guidance for these trainings remains as promulgated on the 1 MC and reiterated here for your immediate reference.

CA-FL CULINARY ARTS CONCURRENT WITH RT-FL Tampa, FL

CA-FL Culinary Arts Training will be held at Mary of Christians Center, Tampa, FL this winter from 26 Dec 09 thru 03 Jan 10. This training is concurrent with RT-FL.

- Training deposits will be \$170 for cadets and any staff cadets.
- To keep costs low, welcome aboard packages, seabag lists and other information will be promulgated mainly by e-mail and web.
- Contact COTC for quota first.
- NSCTNG 001 w/deposit, copy of ID to COTC. All staff/staff cadets email COTC for quotas. IF flying, nearest airport Tampa International, cadet must contact COTC for approval to make flight arrangements.
- NSCTNG 001 w/deposit, copy of ID to COTC. All staff/staff cadets email COTC @ aps064@aol.com for quotas. IF flying, nearest airport Tampa International, cadet must contact COTC for approval to make flight arrangements.

Contact info: COTC: LTJG Gerald F. Jones,

E-mail: APS064@aol.com,

Cell: 407-973-7919

Mail: LTJG Gerald F. Jones

RT-FL

1736 Margie Court

Kissimmee, FL. 34746-4061

FA-VA AVIATION GROUND SCHOOL

- The Association of Naval Aviators (ANA) and the NAVAL SEA CADET CORPS are sponsoring an aviation ground school for high school students and teachers at the Halifax High School, South Boston, Virginia during December 27- 31, 2009.
- This 44 hour ground school is designed to qualify the participants to take and pass the FAA Sport Pilot examination.
- **ANA or NSCC members who wish to study for the FAA Advanced Ground Instructor Rating or take the Aviation Ground School during this period should contact the COTC for a quota.**
- **COTC is Judge Robert T. S. Colby, at 703-549-7722.**
- Deposit is expected to be \$100 and will be confirmed by COTC when quota is obtained by calling Judge Colby.
- Additional courses will be presented during July 2010.
- Private/commercial pilots who wish to volunteer as instructors are invited to fill out the instructor registration form.

FURTHER INFORMATION AND FORMS CAN BE FOUND AT
WWW.AVIATION.CC

FO-NY WINTER SURVIVAL AT CAMP CLARK, WATERTOWN, NY

- COTC is:

LCDR Steven Adams
26360 Perch Lake Road
Watertown, NY 13601
Tel: (315) 405-5558
e-mail: sadamsics@msn.com
- Deposit is \$120.00
- Dates are arrival 27 December, departure 2 January 2010
- This is a winter survival training where cadets will learn and use cold weather gear, as well as participate in snowshoeing and other winter training activities.
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

LC-NY POLA AT CAMP CLARK, WATERTOWN, NY

- COTC is:

LCDR Steven Adams
26360 Perch Lake Road
Watertown, NY 13601
Tel: (315) 405-5558
e-mail: sadamsics@msn.com

- Deposit is \$120.00
- Dates are arrival 27 December, departure 2 January 2010
- This is Petty Officer Leadership Academy.
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

LC-MD POLA AT ANNAPOLIS NAVAL STATION, ANNAPOLIS, MD

Winter POLA at Annapolis Naval Station will be held from December 26, 2009 to January 3, 2010 COTC has quotas for approximately 50 cadets, 34 Male and 16 Female. COTC also requests 4 cadet staff (2 male E6-E7) and 2 female E6-E7). Annapolis Division will staff adult leadership. Quotas will be filled on a first come first served basis. The following information is provided for planning purposes:

- All cadets needing to arrive by air should fly into Baltimore - Washington (BWI) International Airport.
- Transportation may or may not be available by Annapolis Division or USNSCC personnel COTC is trying to arrange Transportation. Please visit website at www.annapolisusnsc.org for updates. Please contact COTC with Questions or concerns.
- It is desired that cadets arrive between 1200 and 1500 on 26 December 2009 and depart NET 1600 on 03 Jan 2010.
- Staff cadets should arrive between 0800 and 1200 on 26 December 2009.
- Contact COTC for questions or clarifications.
- No packets will be sent so please go to www.annapolisusnsc.org for information and sea bag list.
- The cost of this training will be \$170.00. This includes meals, books, berthing, POLA PT gear. Training cost is not reimbursable.
- Please contact COTC LT John W. Moon, NSCC via email at co@annapolisusnsc.org for quotas. No telephone calls please.
- When requesting quota, please provide the following information in your email:
 - Cadets name
 - Rank
 - DoB
 - Last 4 of SSN
 - Unit name and location
 - Co's name and contact #

Parents name and contact information,

T-shirt size

Sweat Shirt size

Sweat Pant size

- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to:

LT John Moon, NSCC
976 Spa Road, Apt 102
Annapolis, MD 21403-5909

LC-CA POLA AT NAVAL AMPHIBIOUS BASE, CORONADO, CA

Winter Petty Officer Leadership Academy (POLA) at Naval Amphibious Base (NAB, tentative)- San Diego, CA from 27 Dec 09 - 03 Jan 10.
Following to be sent to COTC:

- LOCAL Orders (NSCTNG 003 Rev 04/07) with required medical information and signatures.
- Copy of ID card to confirm expiration JAN 10 or later.
- \$150 non-refundable (made payable to: USNSCC).
- Copy of Advancement Record to confirm E-3 or above status.
- POLA billet is not secured until documents and payment have been received by COTC. Confirmation letter will be sent thereafter.

COTC is:
LCDR FL ESTANO, NSCC
PO BOX 14829
BELMONT SHORE CA 90853

- Questions to COTC at festano@aol.com.

LC-VA POLA AT NAVAL STATION, NORFOLK, VA

Petty Officer Leadership Academy (POLA) will take place from December 26th 2009 to January 2nd 2010 at Norfolk Naval Station, VA Bldg - B30.

- Registration of cadets is first come, first serve for training.
There will be no holding spots open prior to receipt of deposit.

- As a reminder, all cadets should arrive and depart from Norfolk International Airport only. Transportation to and from the airport will be provided by training contingent.
- For those cadets flying, cadets may arrive at whatever time is convenient for them; however, arrival should be prior to 1400 on Saturday, 26 Dec and departure after training anytime after 1600 on graduation day, 2 January 2010
- Cadets arriving by POV need to arrive by noon Saturday, 26Dec.

The email for LCDR Sanders, NSCC has changed to rsand1800@verizon.net

Also, the web site for the training is nscctraining.org . Additional information and seabag list is available online at this site - no packets/information will be mailed. Quotas available for up to 68 males and 40 females. Can host cadets requiring medical/disability accommodation IAW ref (d) as there will be a medical staff onboard. Call COTC first.

- (1) all orders will be locally arranged (NSCTNG 003/004's)
- (2) send copy of local orders with \$120.00 deposit to COTC
- (3) money orders or unit checks should be payable to "USNSCC Training"
- (4) send orders and deposit to:

LCDR Ronald Sanders, NSCC
PO Box 1051
Bowie, MD 20718

- IF YOU HAVE ANY QUESTIONS PLEASE CALL CELL # BELOW
301-980-2345 cell
301-249-2729 fax
301-805-1392 home

web site nscctraining.org (new)
email to LCDR Sanders rsand1800@verizon.net (new)

LC-IA POLA AT CAMP DODGE, IA

Winter POLA @ Camp Dodge, Johnston, Iowa. 27 Dec 2009 - 02 Jan 2010. \$120 NON-REFUNDABLE deposit.

- Report between 1300 - 1400 on 27 Dec. Cadets who are coordinating transportation can remain at training until 03 Jan.
- Staff cadets must report by 1400 on 26 Dec. Prefer staff cadets who have previously staffed this training or who have staffing experience with this COTC.
- 36 male/16 female billets. Cadets responsible for transportation to/from airport. Preference given to cadets within driving distance of this training.
- All potential staff cadets must contact the COTC for his approval.
- Need cadet/adult galley help.

- Need two additional male/one additional female escort officer.
- Use NSCTNG003/004 local orders.

All training information posted to <http://iowacadets.org>. No training letters will be mailed. Contact COTC is LT Eric Goslinga, NSCC; 2008 Bailey Dr.; Marshalltown, IA 50158-5209. email: command@iowacadets.org. Phone: 641-752-0861.

LC-RI POLA at Naval Station Newport, RI

Winter POLA @ Naval Station Newport, RI, 27 Dec 09 – 2 Jan 2010. \$150 deposit.

- POLA in partnership with US Navy's Senior Enlisted Academy
- Report 1400 27DEC09, Depart 02JAN10
- 20 Male & 10 Female student billets; "All" staff billets have been filled
- Contact COTC for quota and for questions and/or qualifications
- After obtaining quota, submit NSCTNG003 (Local Orders), copy of current ID, deposit, and WAIVERS.
- See www.seacadets.org/pola/newengland) for information packet and waivers.
- Quota will not be confirmed until all requirements are met; first-come, first served.
- COTC is:

LCDR David Hull, NSCC
1095 Bodwell Road Unit 12
Manchester, NH 03109-5869
Email: dhull@seacadets.org

MD-NY BASIC MEDICAL AT CAMP CLARK, WATERTOWN, NY

- COTC is:

LCDR Steven Adams
26360 Perch Lake Road
Watertown, NY 13601
Tel: (315) 405-5558
e-mail: sadamsics@msn.com

- Deposit is \$120.00
- Dates are arrival 27 December, departure 2 January 2010
- This is Basic Medical Training.
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

MS-AZ Marksmanship Training at Ben Avery Shooting Facility, Phoenix, AZ

- COTC is:

LT Terry Turner
5210 W. Paradise Ln
Glendale, AZ 85306
Tel: (623) 680-1896
Email: seacadets@q.com

- Deposit \$150.00
- Dates are 26 December with departure 31 Dec 2009
- Billeting will be at the Desert Outdoor Center at Lake Pleasant Peoria, AZ
- Quotas: 22 Cadets and 3 Adults
- Cadet must be E2 or Above
- Contact COTC for quota

RT-FL RECRUIT TRAINING at Mary of Christians Center 6400 E. Chelsea Street, Tampa, FL

Recruit Training will be held in central Florida (RT-FL) this winter from 26 Dec 09 thru 03 Jan 10. Exact site will be promulgated when confirmed.

- This is the approved 9 day RT model. Unit CO's please ensure recruits are adequately prepared for training. Follow guidance from NHQ regarding training and preparation prior to 9 day model.
- Training deposits will be \$170 for recruit cadets and \$170 for staff cadets.
- Quotas for recruits are 50. Also, billets are available for senior staff cadets. This is a great opportunity to satisfy new requirement to staff an RT after POLA before advancement to CPO. Billets are also available for officers and adult leaders.
- To keep costs low, welcome aboard packages, seabag lists and other information will be promulgated mainly by e-mail and web.
- Quotas will be 35M, 15F
- NSCTNG 001 w/deposit, copy of ID to COTC. All staff/staff cadets email COTC @ aps064@aol.com for quotas. IF flying, nearest airport Tampa International, cadet must contact COTC for approval to make flight arrangements.

Contact info: COTC: LTJG Gerald F. Jones,
E-mail: APS064@aol.com,
Cell: 407-973-7919
Mail: LTJG Gerald F. Jones
RT-FL
1736 Margie Court
Kissimmee, FL. 34746-4061

RT-IA RECRUIT TRAINING AT CAMP DODGE, IA

RTC @ Camp Dodge Johnston, Iowa. 26 Dec 2009 -03 Jan 2010. \$170 NON-REFUNDABLE deposit.

- Report prior to 1100 on 26 Dec. Cadets responsible for airport transportation. Final reporting instructions posted at <http://iowacadets.org>
- Deposit fee is \$170
- 36 male/16 female billets. **Need a minimum of 30 cadets to hold this training.** Do not buy a non-refundable airline ticket!
- All potential staff cadets must contact the COTC for his approval. Preference given to cadets who have previously staffed RT at this training or those who attended this RT. Application process for staff cadets.
- Need one additional male/one additional female escort officer.
- Need cadet/adult galley help.
- Prefer female escort to have extensive program experience and be capable of serving as a drill instructor.
- Use NSCTNG003/004 local orders.

All training information posted to <http://iowacadets.org>. No training letters will be mailed unless cadet family is without email. Contact COTC is LT Eric Goslinga, NSCC; 2008 Bailey Dr.; Marshalltown, IA 50158-5209. email: command@iowacadets.org. Phone: 641-752-0861.

RT-F2 RECRUIT TRAINING AT NAS WHITING, FL

RTC @ NAS WHITING, FL 26DEC09 to 03JAN10. Deposit \$170.

- 60 cadet billets available. Ratio of Male/Female will be determined by number of applications received.
- 16 Staff Cadets and 10 Adult leaders required.
- All RT information is posted at website seawolfbase.org
- Will accept Unit checks, money orders, and certified checks
- Unit CO's are to ensure PT requirements are met along with other training requirements for 9-day RT.
- Cadets flying in to the area, send available flight data for arrival and departure. Please DO NOT schedule return flight until after 1400 on graduation day 03JAN10.
- COTC will accept email copies of NSCTNG003 (Local Orders) @ narwhalssn@yahoo.com OR mail to COTC:

LT John M. Duncan
1487 Hwy 79
Bonifay, FL 32425
PH: (850) 326-2505

- Phone in requests for quotas will be accepted. NO calls from parents or cadets will be accepted. Unit CO's, XO's or training officers ONLY.

7. FOR ALL COTC'S, AUDIT DUE DATE IS NOT LATER THAN 31 JANUARY 2010. THERE IS NO MARGIN FOR DELAY ON THIS DATE THIS YEAR. PLEASE PLAN ACCORDINGLY, ADDITIONAL SEPARATE GUIDANCE TO COTC'S WILL FOLLOW.

8. This information letter is cancelled effective 31 January 2010.

A handwritten signature in black ink, appearing to read 'H.J. Nyland', with a stylized flourish at the end.

H.J. Nyland

Distribution:

Electronically on COMPASS and 1 MC

NSCC Chairman and President

NHQ Reps