

U.S. NAVAL SEA CADET CORPS

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29 Oct 2004

NSCC INFORMATION LETTER 9-04

From: Deputy Director, U.S. Naval Sea Cadet Corps (NSCC)

To: Distribution

Subj: **2004 NSCC/NLCC WINTER TRAINING**

Ref: (a) NSCC Information Letter 4-04, 27 February 2004, 2004 NSCC/NLCC Summer Training Schedule
(b) NSCC/NLCC Advancement and Training Manual, Chapter Four
(c) NSCC/NLCC Escort Officer Handbook

Encl: (1) 2004 NSCC/NLCC Winter Training Schedule

1. This is the 2004 NSCC/NLCC Winter Training Schedule. At enclosure (1) are the dates and locations for 2004 winter training. **Locally arranged training authority orders, NSCTNG 003/004's, will be used for all training** and are to be submitted IAW directions provided for training opportunities in this letter. For all training:

- 2004 Federal Funding support will be available; guidelines for winter training will follow general training guidelines as previously promulgated ref (a).
- \$80.00 nonrefundable deposit for all two week evolutions and \$40.00 nonrefundable deposit for all one week evolutions unless otherwise specified. (some prices may be different due to course length or cost of course materials)
- COTC's are quota control for all training. Unit CO's are to request quotas from COTC's or POC in advance of sending orders and fees, unless otherwise directed.
- ***Fees are to be sent with the NSCTNG 003 directly to the COTC or Point of Contact*** IAW directions provided. COTC's will retain the fees for the conduct of the training and batch forward NSCTNG 003/004's to NHQ after training.
- ***Cashier's check, or money order only, unless other wise specified.***
- Unit CO's ensure cadet preparation (***including medical qualification***) IAW refs (b) and (c).
- Cadets traveling via commercial carrier should travel in civilian clothes.

2. Additional general notes: **MOST IMPORTANT; YOU HAVE TO READ THIS!** Training sites are military activities and access is controlled, and varies IAW the particular area alert condition in effect. This training schedule is promulgated based on the alert condition currently in effect (date of ltr), with the expectation that alert conditions currently in effect will not change and base access will still be allowed at the time of training. **However, this can change in a moments notice, base access can be denied, or the training location can be changed, or the training cancelled entirely!**

- **For all training, Unit CO's must maintain liaison with the COTC right up to the last minute to ensure they and their cadets are aware of any last minute changes or cancellations.**

THE ADVENTURE OF A LIFETIME

WWW.SEACADETS.ORG

- For everybody, ensure point of contact information on applications is accurate, clear, and legible.
- **If flying, recommend fully refundable tickets AND double check with COTC's to ensure the training location is firm before booking.**
- Winter training counts for advancement.

a. All cadets must be under orders. **Locally arranged Training Authority NSCTNG 003 and 004's** are the forms to be used. **Don't forget to contact COTC's and get quotas/prior approval unless directed otherwise. COTC's must know that you're coming and how.**

b. **ID cards must be up to date through end of training requested.** An expired ID card means that the insurance has also expired, and you cannot train unless enrolled. **For all training, unit CO's make a copy of the cadets ID card and attach it to the local training order. That way, everybody will know that cadets are enrolled and insured!**

3. **RECRUIT TRAINING:** The NSCC Recruit Training curriculum approved by Recruit Training Command, Great Lakes, IL for NSCC use is 114 hours in length. Of this 114 hours, 30 hours are dedicated to physical fitness and company commander time and the remaining 84 hours are dedicated to 32 Navy RTC approved lessons. Providing an adequate winter recruit training over the Christmas holiday period requires COTC's to squeeze as much of this curriculum as possible into the training days available. **If cadets cannot attend the entire period of training posted in encl (1), wait for 2005 summer recruit training and do not apply for this winter training. Additionally:**

- **RT Cadets must have passed PRT. Don't send if unable to pass PRT!**
- **BMR: Cadets are required to complete (be trained in, don't have to complete the entire course) Chapter 1, sections on Hazing, Sexual Harassment, and Fraternalization and Chapters 5, 6, 9, and 10 prior to reporting to recruit training.** These sections and these chapters will provide the cadet with the requisite knowledge needed to complete recruit training. BMR Course 14325 is the current BMR. While formal completion of the entire course is best (required for promotion, all lessons completed), a review and study of these specific chapters and sections at the unit level for new cadets is sufficient for meeting prerequisites for attending RT. The unit CO signature on the request for orders certifies that the cadet is ready for recruit training and that he or she is knowledgeable of these specific sections and chapters.

4. **For all cadets training at Naval Facilities Expeditionary Logistics Center, Port Hueneme (used to be CBC, Port Hueneme)**

- Quota Control. All billets will be available and requests for training will be accepted until closure is posted to the 1 MC.
- Regarding travel, check in time is 1100, 26 Dec. Cadets/staff flying in should plan to arrive at **Burbank Airport** NLT 1100 on 26 Dec and not have a return flight prior to 1600 on 2 January. A shuttle service has been set up at a cost of

\$70.00 per person round trip. All cadets should report in civilian clothes. A WELCOME ABOARD package will be provided to each cadet. **Call (805) 982-6174 or E-mail seacadetrtc@earthlink.net (after 10 Nov) for additional information.**

5. **For all cadets training at Camp Parks Reserve Forces Training Area**, if flying in, fly to San Jose or San Francisco International airports. Staff check in time is 0800-0900 26 Dec. NLCC cadet check in time is 1300-1500 26 Dec. Graduation will be 1 January, 2005 specific time TBD/TBA.

6. This information letter is cancelled effective 31 January 2004.

Distribution:
NSCC/NLCC Unit Commanding Officers
Regional Directors and Field Representatives



H.J. Nyland

2004 NSCC WINTER TRAINING SCHEDULE

Training subject to Alert Condition. Double Check w/COTC for any changes and reporting directions Before sending Cadets.

29-Oct-04

<u>CODE</u>	<u>TRAINING SITE</u>	<u>STATE</u>	<u>COST</u>	<u>START</u>	<u>END</u>	<u>DAY</u> <u>S</u>	<u>CADET</u> <u>M</u> <u>F</u>		<u>OFFICER</u> <u>M</u> <u>F</u>		<u>COTC/POC</u> <u>ADDRESS</u>	<u>PHONE</u>	<u>REMARKS</u>
LEADERSHIP TRNG POLA													
LC-NE	NAVAL STATION NEWPORT	RI	\$40.00	12/26/2004	1/1/2005	7	25	25	3	3	LTJG David Hull POLA New England 115 Revere St. Unit J, Canton, MA 02021. dhull@freedomdivisio n.com	(781) 828-2138	NSCTNG 003/004 w/money to COTC. Must be E3! Details at www.freedomdivisi on.com. Preference to North East
LC-VA	NAVAL STATION NORFOLK	VA	\$40.00	12/26/2004	1/2/2005	8	50	30	3	3	LT Ron Sanders 13802 Westview Forest Dr. Bowie, MD 20720 Email: rsand1800@cs.com	(301) 805-1392	NSCTNG 003/004 w/money to COTC. Must be E3! Fax: (301) 805-1625. Cell: (301) 980-2345.

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LC-CA	NAVAL STATION SAN DIEGO 32ND ST	CA	\$40.00	12/26/2004	1/2/2005	8	25	15	3	2	LCDR Fred Estano PO Box 14829 Long Beach, CA 90853-4829 Email: festano@aol.com	(562) 590-9423	NSCTNG 003/004 w/money to COTC. Must be E3! Include copy

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MEDICAL CORPMAN TRAINING

MD-CA	NFELC PORT HUENEME	CA	\$40.00	12/26/2004	1/2/2005	8	30	20	5	3	LCDR Manoogian 931 N Hollywood Way Burbank, CA 91505-2816	(805) 982-6174	NSCTNG 003/004 w/money to COTC. Must E2 or Above and Age 15. Email: seacadetrc@earthli nk.net AFTER 10 Nov for Additional Info.
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NLCC ADVANCED ORIENTATION											
ND-C2	CAMP PARKS RFTA DUBLIN	CA	\$40.00	12/26/2004	1/1/2005	7	20 10	3 3	LCDR Steve Adams 39600 Fremont Blvd., Apt 106 Fremont, CA 94538-2163 Email: adcsadams@aol.com	(510) 657-0664	NSCTNG 003/004 w/money to COTC. Call COTC for quota. Need 2M/2F Staff
ND-CA	NFELC PORT HUENEME	CA	\$40.00	12/26/2004	1/2/2005	8	30 20	3 2	LCDR Manoogian 931 N Hollywood Way Burbank, CA 91505-2816	(805) 982-6174	NSCTNG 003/004 w/money to COTC. For Additional Info email: seacadetrtc@earthli nk.net AFTER 10

50 30 6 5

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NLCC ORIENTATION											
NT-C2	CAMP PARKS RFTA DUBLIN	CA	\$40.00	12/26/2004	1/1/2005	7	40 20	6 4	LCDR Mike 310 Los Gatos Almaden Rd. Los Gatos, CA 95032-4006	(408) 371-9818	NSCTNG 003/004 w/money to COTC. Email: wilkerson946@aol .com. Call for quota. Need 6M/4F Staff
NT-CA	NFELC PORT HUENEME	CA	\$40.00	12/26/2004	1/2/2005	8	100 50	5 5	LCDR Manoogian 931 N Hollywood Way Burbank, CA 91505-2816	(805) 982-6174	NSCTNG 003/004 w/money to COTC. For Additional Info email: seacadetrtc@earthli nk.net AFTER 10

140 70 11 9

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NSCC RECRUIT TRAINING												
RT-TX	NAS KINGSVILLE	TX					50 30	6 4	LCDR "Babe" Crouch 2301 Harbor Drive Rockport, TX 78382	(361) 729-2826	DATE TBD!! NSCTNG 003/004 w/money to COTC. Email: nsccregion85@aol. com or wlbabecrouch@aol .com.	
RT-CA	NFELC PORT HUENEME	CA	\$40.00	12/26/2004	1/2/2005	8	200 100	10 10	LCDR Manoogian 931 N Hollywood Way Burbank, CA 91505-2816	(805) 982-6174	NSCTNG 003/004 w/money to COTC. For Additional Info email: seacadetrtc@earthli nk.net AFTER 10	
							250	130	16	14		
<u>Grand Total:</u>							570	320	47	39		