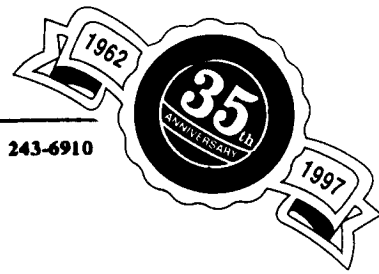




United States Naval Sea Cadet Corps

2300 WILSON BOULEVARD - ARLINGTON, VIRGINIA 22201-3308 - TELEPHONE (703) 243-6910
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7 April 1998

NSCC INFORMATION LETTER 5-98 (CHANGE ONE)

From: Deputy Director, U.S. Naval Sea Cadet Corps
To: Distribution

Subj: **1998 NSCC/NLCC SUMMER TRAINING**

Ref: (a) NSCC/NLCC Information Letter 5-98 dated 12 March 1998

Encl: (1) Statement of Understanding For Coast Guard Training

1. This is a **pen and ink change** to the 1998 NSCC/NLCC summer training plan promulgated ref (a). Highlights of this change include:

(a). Pen and ink changes to the 1998 NSCC/NLCC Summer Training Schedule which was enclosure (1) to ref (a), previously distributed. Pen and ink changes are at paragraph 2 of this letter.

(b). Additional requirement for the completion of a "Statement of Understanding For Coast Guard Training", encl (1) to this letter. All unit COs having cadets electing to participate in Coast Guard training as advertised in encl (5) to ref (a), are required to ensure completion of this form following the instructions on the form.

(c). Additional general notes with regard to summer training and training administration. They are at paragraph 3 of this letter.

2. Make the following pen and ink changes to encl (1) of ref (a):

(a). Corrections to and/or additional information for currently scheduled summer training evolutions.

(1) pg 1, AMPHIBIOUS TRNG:

-Code AO-CA at NAB CORONADO: add cost \$100.00, start 7/26/98, end 8/1/98, days 7, cadet M 22 F 8, officer M 3 F 1, under remarks delete pending.

(2) pg 5, AVIATION GRD PROGRAM:

-Code FA-WA at FT LEWIS: change cadet and officer, M and F numbers to read 28 22 4 2 vice 60 30 10 5.

(3) pg 6, Change title from CANADA EAST to FOREIGN EXCHANGE

-Code FX-CE and Code FX-CW: under remarks for both add; checks for \$50.00 to be sent with NSC-22 to HQ.

(4) pg 7, LEADERSHIP ACADEMY:

-Code LC-CA at SAN DIEGO: add cost \$140.00, start 8/1/98, end 8/8/98, days 8, cadet M 35 F 15, officer M 9 F 3, COTC Capt Goff 619-672-2836, under remarks delete pending and add, need 6 staff cadets, NSCC-22 to COTC for approval.

(5) pg 8, MAA TRAINING:

-Code MA-TX: change Ft. SAM HOUSTON to read LACKLAND AFB; add cost of \$130.00, start date of 7/26/98, end date of 8/8/98, days 14.

-Code MA-WA at NAVSTA EVERETT, under remarks add, must provide own round trip transportation to/from NavSta, report to BEQ NLT 1500.

-Code MA-VA, FCTC DAM NECK: change start date to read 7/18/98 vice 7/28/98.

(6) pg 9, MEDICAL TRAINING:

-Code MD-CA at NH SAN DIEGO: under COTC/POC and Phone add Ens Valencia Jones 619-475-2228.

-Code MD-FL at NH JACKSONVILLE: change cost from \$145.00 to \$160.00, change cadet M from 15 to read 10, change officer M 2 F 2 to read M 1 F 1, under remarks add, must be 14, need 1 male and 1 female staff cadets, NSC-22 for staff cadets to COTC.

-Code MD-WA at NH NAS WHIDBEY: under remarks change LCDR Williams phone number to read (360) 668-4484, add must provide own round trip transportation to/from NAS, report to barracks NLT 1400.

(7) pg 9, MUSIC SCHOOL:

-Code MU-HI at NAS BARBERS POINT: note under remarks this is not a school; cadets participate in band activities.

(8) pg 10, NLCC ADVANCED TRNG:

-Code NL-TX at FT HOOD: add the following information; cost \$85.00, start 7/5/98, end 7/11/98, days 7, cadets M 15 F 10, officer M 3 F 2 and under remarks delete pending and add 3 male and 2 female staff cadets. NSCC-22 for staff cadets to COTC.

-Code NL-LH at NAES LAKEHURST: under start change 8/1/98 to read 8/2/98, under cadet M F change 15 and 10 to read 10 and 5, under remarks change 2 Male to read 1 Male.

(9) pg 11, NLCC ORIENTATION

-Code NT-PR: change NAS ROOSEVELT RDS to OLYMPIC TRAINING CENTER, SALINAS; add the following information; cost \$80.00, start 7/5/98, end 7/11/98, days 7, cadets M 20 F 10, officer M 2 F 1, under remarks delete pending, add preference to PR residents, officer NSC-22 to COTC for approval.

-Code NT-TX at FT HOOD: add the following information; cost \$85.00, start 7/5/98, end 7/11/98, days 7, cadets M 50 F 25, officer M 10 F 5, under remarks delete pending and add 7 male and 3 female staff cadets. NSCC-22 for staff cadets to COTC.

-Code NT-CO at FT CARSON: delete this training opportunity

-Code NT-CA: change MOFFETT FEDERAL AIRFIELD to FT HUNTER LIGGETT; under remarks change 10 Staff Cadets to read 20 Staff Cadets.

(10) pg 12, NLCC ORIENTATION con't

-Code NT-LH at NAES LAKEHURST: under start change 8/1/98 to read 8/2/98; under cadet F change 15 to read 12.

(11) pg 13, NSCC RECRUIT TRNG

-Code RT-TX at FT SAM HOUSTON: add the following information; cost \$135.00, start 7/12/98, end 7/25/98.

-Code RT-PR: change NAS ROOSEVELT RDS to OLYMPIC TRAINING CENTER, SALINAS; add the following information; cost \$130.00, start 6/28/98, end 7/10/98, days 14, cadet M 50 F 25, officer M 4 F 3, under remarks delete pending, add, preference to PR residents, officer NSC 22 to COTC for approval.

-Code RT-IL at GREAT LAKES: change cadet M 150 F100 to read M170 F80.

-Code RT-C1 at FT HUNTER LIGGETT: change cost from \$170.00 to \$150.00

-Code RT-GA at FT. BENNING: under remarks add, need 15 Male and 5 Female Staff Cadets, NSC 22 to COTC for staff cadet approval. Cost will be promulgated as soon as confirmed.

-Code RT-AZ at USA FT HUACHUCA: change dates to read start 6/14/98 and end 6/27/98.

(12) pg, 14 NSCC RECRUIT TRAINING con't

-Code RT-MD at ABERDEEN: under state change MS to read MD, add under cost \$150.00

-Code RT-WA at FT LEWIS: under cost add \$165.00, include the following under remarks, cadets to provide their own transportation to RTC or SEATAC. Cadets arriving at SEATAC arrange flights to arrive NLT 1300 16 Aug and upon arrival report to USO and remain until picked up by shuttle officer. Returning home, make arrangements to return after 1400 29 Aug. Transportation will be provided to SEATAC.

b). **Additional training opportunities.**

(1) pg 1, BASIC AIRMAN: add the following training opportunity;

LC-NJ at NAES LAKEHURST NJ \$130.00 8/2/98 8/15/98 14 15 0 2 0
COTC will be Lcdr Ashby (908) 323 2295

(2) pg 5, AVIATION GRD PROGRAM: add the following training opportunity;

FA-HI NAS BARBERS PT HI \$245.00 6/14/98 6/27/98 14 20 10 4 2
COTC will be Judge T.S. Colby (703) 549 7722, under remarks indicate;
see Page 6 trng Schd Guidelines, preference to Island residents.

(3) pg 7, LEADERSHIP ACADEMY: add the following training opportunity;

LC- ME NAS BRUNSWICK ME \$110.00 6/28/98 7/4/98 7 28 12 3 2
COTC will be Capt Sobrieray (610) 566-1263, under remarks indicate;
see flyer sent to NE units

3. Additional general notes.

(a). **Request for Training Authority NSC-22 (Rev 2/98).** Everyone must use the **REV 2/98** form! Again, it is: **NSC-22 (Rev 2/98), NSC-22 (Rev 2/98), NSC-22 (Rev 2/98).** We are receiving requests using the old forms and are having to return them. Due to insurance reasons we can only process the Rev 2/98 edition which has on the reverse side the authorization for release of information as required by our and your NSCC insurance provider.

(b). **Qualifications for wear of appurtenances.** All are reminded that the requirement for wear of appurtenances is the successful completion of training. Having simply attended training is not enough; participants must successfully meet all course requirements and that means passing tests, meeting standards, or achieving prescribed expectations of the course, whatever they may be.

(c). **ID cards must be up to date through end of training requested.** You should have seen the flyers by now. They ask everyone to check their ID cards to make sure they do not expire prior to the end of training. As expired ID card means that the insurance has also expired, and we cannot issue orders.

(d). A reminder to all hands, **don't send checks to HQ unless specifically instructed to do so** in the training guidance. Currently checks are to be forwarded to HQ only for Canada East and West, and for Leadership Academy training at MCRDs with the Young Marines.

(e). **COTC guidance coming in the next couple of weeks.** As happened last year, we will again this year send a separate letter to each and every COTC providing a summary of some of the actions to be considered prior to, during, and following training. All is covered in the Escort Officers Handbook; this letter is just a condensation of some of that information along with observations from HQ which we offer as being potentially helpful to COTCs. COTCs look for it in the near future.

(f). **Food Prices.** The last Wash-O-Gram spoke to increases in meal rates to \$1.60, \$3.20, and \$3.20. That information is in error! Several Galleys informed us of these new meal rates and attempted to charge accordingly. Those attempts led us to address those rates in the Wash-O-Gram as a heads up to you, however, when we contacted DOD, and COMNAVSUPSYSCOM, we subsequently confirmed that for 1998 there was no increase. Except for a la carte and food bar presentation the rates remain at \$1.20, \$2.40, and \$2.40. Copies of that message will be provided to COTCs in the COTC guidance.

(g). **Foreign Exchange.** Remember to check the requirements in our letter of 18 February 1998; generally 16 years old, E-3 or above, and cadet citation ribbon.

(h). **Alternate Uniforms.** Policy and guidance remains as directed in NSCC Regulations Manual, Section 0733.2 and as discussed in NSCC Action Letter 10-97.

(i). **Heads Up! Escort duty to count for more credit during inspections.** A change to the Annual Inspection/Evaluation report is in process. The impact is that greater credit

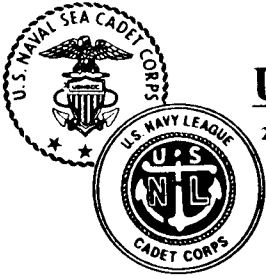
will be given for escort duty in our next inspection cycle. An action letter addressing this change should be mailed before the end of April. Look for it.

(j). At encl (1) is a **statement of understanding for Coast Guard training** which must be completed by all cadets, the unit CO, and the cadets parent or guardian, as part of the application process for training with the Coast Guard. It is self explanatory and intended to compliment those guidelines already promulgated to ensure the safety and well being of cadets during summer training.

(k). **Shipboard training.** We have requested through CNRC, East and West Coast availabilities. Last year we didn't get them until very early June, this year we hope to have them earlier. They will be published and promulgated as soon as known.

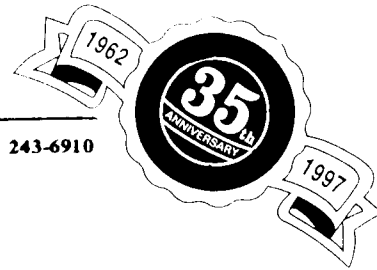

H.J. Nyland

Distribution:
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Statement of Understanding For Coast Guard Training

For _____ at _____; dates _____
(fill in cadet name) (fill in CG training location) (fill in training dates)

For all Coast Guard training opportunities published in the 1998 NSCC/NLCC Summer Training Schedule (NSCC Information Letter 5-98 at enclosure (5)), the following additional requirements are mandated

1. Unit Commanding Officers will assist cadets in arranging for Coast Guard training.
2. Unit Commanding Officers are directly responsible for explaining and/or ensuring adherence to the following requirements:

___ Cadets must be 15 years of age or older

___ For female cadets, unit COs must confirm that hosting Coast Guard Stations have career female petty officers or officers permanently assigned to their staff, and that one will be assigned as a mentor for female sea cadets as required.

___ For all cadets, unit CO is to brief that base liberty only is authorized. Off base liberty is authorized only when cadets are accompanied by career Coast Guard personnel, one of whom must be of the same sex as the cadet.

___ For all cadets, liberty on or off base expires at 2200 hours.

___ Hosting Coast Guard activity Commanding Officers may terminate training at any time for reasons of poor performance, or discipline, or to ensure the safety, health and well being of cadets (approaching hurricanes or typhoons for example). When notified of training termination, parents are expected to promptly arrange for cadet return travel home.

___ Any other restrictions placed upon, or directions given to Sea Cadet personnel by competent Coast Guard authority to enhance training or ensure Sea Cadet safety, health, and well being, will be followed without question.

_____ A copy of this form will be attached to unit prepared NSC 24Cs for Coast Guard training. A courtesy copy of orders, with this completed form attached, will be forwarded by the unit CO to the hosting Coast Guard activity POC prior to training commencement.

3. Unit COs will obtain signatures as indicated below to confirm parental/guardian and cadet understanding of expected behavior.

_____ I understand the above guidelines for my conduct while
(Cadet signature) training with the Coast Guard.

_____ I understand the above guidelines for my Cadet's
(Parent/Guardian signature) performance of training with the Coast Guard.

_____ I have explained the above conditions/expectations for Sea
(Unit CO signature) Cadet training at Coast Guard activities.

_____ Date signed by Unit CO.

4. Copies of NSC-24Cs for all Sea Cadet Summer training with the Coast Guard will be forwarded to NSCC HQ. A copy of this form will be appended. This is only for Summer Training 1998 with the Coast Guard as listed in the 1998 Summer Training Schedule.