U.S. NAVAL SEA CADET CORPS
U.S. NAVY LEAGUE CADET CORPS

TRAINING AUTHORITY TERMINATION REPORT

INSTRUCTIONS: 1. FORWARD ORIGINAL TO NATIONAL HEADQUARTERS 2. COPIES TO UNIT COMMANDING OFFICER AND MEMBER SERVICE RECORD

1a. Date (DD MMM YY)	**1b.** Training Description	**1c.** Training Location	**1d.** Tra Code

2. MEMBER INFORMATION

2a. Last Name	**2b.** First Name	**2c.** MI	**2d.** Rank/Rate	**2e.** Social Security Number

2f. Unit	**2g.** Region

3. REASONS FOR TERMINATION

4. PERSONS CONTACTED

4a. Unit Commanding Officer	**4b.** Time Contacted	**4c.** Date Contacted
4d. Parent/Guardian	**4e.** Time Contacted	**4f.** Date Contacted
4g. Other Responsible Party	**4h.** Time Contacted	**4i.** Date Contacted

5. TRAVEL INFORMATION (for cadets only)

5a. Method of Travel ☐ Car ☐ Bus ☐ Plane ☐ Train	**5b.** Travel Provider	**5c.** Time of Departure	**5d.** Date of Departure

5e. Accompanying Escort (if applicable)	**5f.** Rank	**5g.** Signature

5h. Met By / Confirmed Arrival Home	**5i.** Rank/Title	**5j.** Time of Arrival	**5k.** Date of Arrival

6. REMARKS

COTC Name (Print or Type)	COTC Signature	Date