

U.S. NAVAL SEA CADET CORPS

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17 February 2004

NSCC ACTION LETTER 01-04

From: Executive Director, Naval Sea Cadet Corps
To: See Distribution


Subj: 2004 NSCC/NLCC Administration Manual

Ref: (a) NSCC Action Letter 07-03
(b) NSCC Action Letter 04-03
(c) NSCC Action Letter 09-02 para, 1j, 1h, 1m, and 1o.
(d) NSCC Action Letter 02-02 para 4-d.
(e) NSCC Action Letter 12-01
(f) NSCC Action Letter 06-00 para 1f.
(g) NSCC Action Letter 13-99

1. **Purpose.** To introduce the new NSCC/NLCC Administration Manual and Admin Forms. The above references have been incorporated in the new NSCC/NLCC Administration Manual. These letters or sections of letters are hereby considered cancelled upon receipt of the new manual.

2. **Action.** Upon receipt of the new manual please destroy ALL copies of the old manual. Local reproduction of the manual is authorized. The forms included in the Appendix are the new and most current version of the form. Please ensure these forms are included in your local files and ALL old versions are destroyed. The manual and the forms are available on the Sea Cadet Resource Page.

4. **Cancellation.** This letter is considered cancelled upon receipt of the new NSCC/NLCC Administration Manual or 1 May 2004 which ever comes first.



M. D. FORD

Distribution:
NSCC Field Representatives
Regional Directors
Unit Commanding Officers