



# United States Naval Sea Cadet Corps

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14 October 1996

## **NSCC ACTION LETTER 13-96**

Subj: **REVISED NSCC ADVANCEMENT REQUIREMENTS**

Ref: (a) NSCC/NLCC Advancement and Training Manual

Encl: (1) NSCC Advancement Requirements

1. **Purpose:** To issue a change to petty officer advancement requirements as outlined in reference (a)
2. **Background:** The rate structure and terminology for cadet advancements from NSCC Seaman Recruit (E-1) to NSCC Chief Petty Officer (E-7) generally parallel that of the U.S. Navy. Cadets advance through the ranks as they satisfy stipulated advancement requirements
3. **Discussion:** As the Naval Sea Cadet Corps changes in its pursuit of excellence, so must the internal priorities and requirements. Changes within the U.S. Navy advancement system also influence decisions within the NSCC since our system is similar in many respects. In this regard, the Navy has discontinued the requirement for an E-3 examination and the NSCC will adapt the same policy. In the past, advancement to the rate of NSCC CPO (E-7) has been honorary with no specific training or academic requirements. With renewed emphasis on leadership and excellence, and increased demands being placed on CPOs, the time has come to establish specific requirements for advancement to this rate. Other revisions have been made to NSCC cadet advancement requirements to allow for a more rapid promotion to E-3 than in the past, and, for E-4 and above, the new six-month time in rate will allow additional time for training and maturing in each rate, resulting in a stronger, more confident and effective petty officer.
4. **Action:** The revised NSCC advancement requirements as outlined in enclosure (1) became effective 1 October 1996. With increased demands being placed on NSCC CPOs, this rate must now be earned by completing the requirements specified in the advancement requirements. While E-3 examinations are no longer required, this does not relieve the commanding officer of the responsibility of ensuring that each candidate meets the minimum requirements. The commanding officer retains the prerogative of enacting local procedures to assure himself/herself that each cadet is qualified in every respect for advancement. Some form of local examining board is encouraged, with the board making a recommendation to the unit commanding officer.

5. **Cancellation:** This Action Letter is effective 1 October 1996 and remains in effect until incorporated into the NSCC/NLCC Advancement and Training Manual.



A. J. Kreiser

**Distribution:**

NSCC/NLCC Unit Commanding Officers

NSCC/NLCC Regional/Associate Regional Directors

NSCC Field Representatives

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NSCC National Chairman

NSCC National President

**NSCC ADVANCEMENT REQUIREMENTS**

<b>RANK</b>	<b>MIN. TIME IN RATE</b>	<b>CORRESPONDENCE COURSE</b>	<b>EXAM</b>	<b>REQUIRED TRAINING (TWT)</b>
E-1 RECRUIT	NONE	---	---	---
E-2 APPRENTICE	3 MONTHS	BMR	NONE	NSCC RECRUIT
E-3 SN/AN/FN/CN	6 MONTHS	SN, AN, FN, or CN	NONE	10 DAYS
E-4 (PO-3)	6 MONTHS	MRPO PO-3	M/L PO-3	10 DAYS
E-5 (PO-2)	6 MONTHS	MRPO PO-2	M/L PO-2	10 DAYS
E-6 (PO-1)	6 MONTHS	MRPO PO-1	M/L PO-1	10 DAYS
E-7 (CPO)	6 MONTHS	MRPO CPO	NONE	POLA*

FIG. 3-1

\* POLA may be completed at any time between E-3 and CPO.

1. Cadets must meet all the requirements listed in figure 3-1 for each advancement in rate (including the minimum time in rate) before advancement is made. In addition, the unit must adhere to the criteria listed in the Table of Cadet Petty Officer Allowances, paragraph 0520.1 in the NSCC Regulations, for advancement to PO-2, PO-1 and CPO. Advancement is verified by the CO's signature and date of advancement on the cadet's NSC-19A form in the cadet service record.

2. Cadets must make a score of 3.2 or higher on each lesson of all correspondence courses. Cadets must make a score of 2.5 or higher on the military leadership advancement exams for PO-3/2/1. Those exams may be obtained from the appropriate NSCC Field Representative.

3. Cadets must complete 10 days of advanced training (at least five of the 10 must be consecutive) for each advancement (E-3 to E-6). Recruiting duty as a TWT may only be used once for cadet advancement purposes.

4. **E-2(T)**: Since many cadets may be recruited early in the school year and will not have the opportunity to go to NSCC Recruit Training (Boot Camp) until long after the minimum 3 months time in rate for E-2, Commanding Officers may advance cadets who complete the Basic Military Requirements (BMR) and have been enrolled for at least three months to E-2(Temporary). Advancement to E-2(T) is

effected by a Page 19-B entry in the cadet service record and allowing the cadet to wear E-2 stripes (except while undergoing NSCC Recruit Training (Boot Camp)). NLCC cadets who transfer to the NSCC, may enroll as E-2(T) provided they have a minimum of one year in the NLCC, there is no break in service between the NLCC and NSCC, and they successfully completed an NLCC Orientation Camp scheduled by NSCC NHQ. NOTE: As a tool for motivation for former NLCC cadets and highly motivated NSCC cadets who complete the entire BMR prior to NSCC Boot Camp, Time In Rate for E-3 starts on the date a cadet is advanced to E-2(T).

5. NSCC E-6 (PO-1) and NSCC E-7 (CPO): The NSCC Executive Director will appoint cadets to NSCC PO-1 and CPO, based on letters of nomination from the unit commanding officer.

6. COs may not advance any cadet to "acting" or "T" temporary E-3 or above for completing part of the Figure 3-1 advancement criteria.

Enclosure (1)